

Canadian Association of Music Libraries/
L'Association canadienne des bibliothèques musicaux

Annual General Meeting/Assemblée Générale Annuelle

University of Ottawa, Morisset Library

June 30, 1998

Present: Debra Begg; Maria Calderisi; Janice Coles; Lisa Emberson; Monica Fazekas; Alison Hall; Peter Higham; Kathryn Husband; Helmut Kallmann; Christina Lockerby; Desmond Maley; Timothy Maloney; Brenda Muir; Colleen Murphy; Diane Peters; Lisa Philpott; Denise Prince; Vivien Taylor; Marlene Wehrle; Rob van der Blik.

The meeting was called to order at 2:10 p.m.

1. Agenda

MOVED by Peter Higham;
SECONDED by Timothy Maloney
that the Agenda be adopted.

2. 1997 AGM Minutes

Peter Higham asked that the AGM Minutes be included with the registration package. Janice suggested this would incur an additional expense at a time when CAML is trying to cut costs.

MOVED by Timothy Maloney;
SECONDED by Desmond Maley that the 1997 AGM Minutes be accepted with the following clarification, item 3 should state, "CAML was the ONLY National Branch of IAML" adding the following: "to hold conferences and publish a newsletter...."

3. Business Arising from the Minutes

Peter Higham asked about the reference to CLA and the Canadian Conference of the Arts (p. 3, item 5), and whether Rob had received any

response to his inquiry. Rob had no response from either organization, and CAML declined to renew its memberships with either group. Also, Rob will contact Suzanne Meyers Sawa in regard to her offer to investigate the Canadian Coalition for Music Education (item 6).

4. President's Report Rob van der Blik

Rob thanked the program committee for the Ottawa conference: Marlene Wehrle, Tim Maloney, and Debra Begg. Conferences and banquets are CAML's best achievements! The guest speakers were varied and extremely interesting. Members offered a round of applause.

Thanks also to Lisa Emberson, NLC for her fine work on RILM, and for her efforts in organizing and preserving the CAML archives.

Rob extended thanks to Cheryl Martin who collected nominations and supervised the recent vote on the constitutional amendment. Thanks are also due to Denise Prince, former Member-at-Large, who has graciously volunteered to serve as CAML's Associate Editor. CAML has relied

upon Denise to provide translation services, and we are pleased that she will be contributing or soliciting French content for our *Newsletter*. (Applause)

The CAML Board met twice outside of the present conference: Nov. 8, 1997 in Toronto and by teleconference on March 8, 1998. The constitutional changes are ongoing, mainly because one change will necessitate further revisions elsewhere. We proposed a CAML-only category last year, which was ratified by the Membership. The CAML President and Vice/Past-President are the two positions (the constitution specifies that CAML have either a Vice-President or a Past-President, these never exist simultaneously) which must hold IAML membership. The proposal to have an audit every fifth year should be a means of cutting our costs. Once all of the changes have been ratified, they will be filed with the Department of Consumer and Corporate Affairs.

The CAML-only option was proposed to attract new members. The IAML membership fee made it difficult to attract new members, especially as many music jobs are no longer full-time, but rather list music duties as half-time or less. The results are inconclusive so far (50/50 CAML-IAML at present). It is difficult to ascertain who is "out there," but names or suggestions are always welcome. There will be a saturation point, but Rob's goal is to attract ten new members to our organization.

Reducing the deficit has been our goal this year. We have been operating beyond our means, made possible by the IAML profits, but this cannot continue. Recent conferences

on both coasts have escalated the cost of Board travel, but we are working to change this. The deficit has gone from \$3,600 (1996) to \$2,600 (1997) to nil (1998 proposed budget). Our annual teleconference now costs us \$350 annually, since NLC no longer serves as the "hub" for same. We propose to cancel the teleconference, and will try an alternate means of communication, perhaps via a chat-line, or by devoting three days/one week to "priority e-mail" for CAML business. It may also be time to leave one Member-at-Large position vacant, as a smaller Board will incur fewer costs, and, as CAML lacks critical mass, we have been unsuccessful in finding a candidate to run for this position. As a matter of interest, our application for HSSFC was denied because we do not have 100 individual members. Since their criteria were not specified in any documents we received, Rob asked them to reconsider our application.

MOVED by Desmond Maley;
SECONDED by Diane Peters to accept the President's Report.
CARRIED.

Vivien Taylor suggested that the need to retype or reformat the constitutional changes (due to the WordPerfect format) might be avoided by mounting the document on our Web site - and ignoring the columns dictated by the parallel translation.

The Board is unclear about the financial status of the present conference. Because HSSFC did not recognize us as an institution (as we have fewer than 100 individual members), we are unsure of the amount of the fee HSSFC that will levy.

5. Treasurer's Report Janice Coles

CAML's revenue was down in 1997, due to the fact that we had collected our own conference fees in 1996. It is Janice's understanding that HSSFC has set up an account for CAML for the Ottawa conference, into which the conference fees are deposited, and against which any expenses are deducted; if there is any cash remaining, a cheque will be sent to CAML. Executive travel remains our largest expense.

The move away from an annual audit will save money. According to our Auditor, a full audit costs \$750, whereas an audit every 5th year could cost as little as \$300-400. The main benefit of a review engagement would mean that the auditor would prepare the tax form, and spare the Treasurer this task. Janice will investigate the possibility of using a local Auditor to compare audit prices.

\$15,000 in revenue from the 1994 IAML Conference is in GIC's, and is earmarked for Publications. At present, they are returning between 3.5% and 3.75% interest. While there is a need to maintain a certain amount of cash, there is a need to generate more revenue.

Lisa Emberson suggested a division of 1/3 in Mutual Funds, 2/3 in Treasury Bills. Vivien Taylor suggested seeking advice from a financial planner, as we should be able to double our interest. Alison Hall mentioned that IAML has its offshore accounts which generate high returns, but the principal is secure. Tim Maloney stated that the Board is charged with the stewardship of the Association and its

funds, and should simply go ahead and act in the best interests of CAML.

MOVED by Janice Coles; SECONDED by Vivien Taylor that the Treasurer's Report be accepted. CARRIED.

Peter Higham inquired about the results of the Constitutional Amendment vote. Rob read Cheryl Martin's report:

34 ballots were received: 9 spoiled; 25 valid.

Of the 25 valid votes: Yes 23; No 2.

Spoiled ballots were rejected because the outer envelope was not signed.

MOVED by Peter Higham; SECONDED by Lisa Emberson that the ballots be destroyed. CARRIED.

6. Membership Secretary's Report Diane Peters

As of Monday evening, CAML Membership stood at 100; as of today, the tally is 102, having added one individual and one institutional member to our ranks. The breakdown is as follows: 53 individuals, 39 institutions, 9 subscriptions. Welcome to Monica Fazekas, the new member from the University of Victoria (applause), and thank-you to Colleen Murphy for her renewal.

We plan to have a Membership Drive, but we require names/addresses of potential members. If you can suggest any, please forward same to the Membership Secretary (dpeters@mach1.wlu.ca).

MOVED by Diane Peters to accept the Membership Secretary's report; SECONDED by Desmond Maley.

Debra Begg offered to put a note on the Ottawa-Hull Library Association's listserv. It was suggested that we revise the CAML brochure, using the new logo, and mount something similar on the CAML Web site.

Election/Appointment of New Officers Rob van der Blik

Nominations were solicited, with three members agreeing to let their names stand for four positions. The following positions are filled by acclamation:

Brenda Muir, National Library
Member-at-Large

Vivien Taylor, Queen's
Vice-President

Lisa Philpott, Western
Secretary

One additional Member-at-Large position remains vacant, as there were insufficient nominations to fill the slate. Rob hopes that a smaller Board will mean that we do not cycle through our membership so quickly: he spent three months trying to find an additional nomination, without success.

MOVED by Rob van der Blik that Diane Peters be reappointed as CAML Membership Secretary for a two-year term; SECONDED Debra Begg. CARRIED.

Committee Reports

a) Publications Rob van der Blik

Carol Ohlers' work on the Directory is well underway. CAML will be purchasing a block of searches on OCLC to facilitate Lisa Emberson's ongoing RILM work. The CAML

Web site will be moved to another platform, to improve speed of access. CANMUS-L has some 170 subscribers, which is 4-5 times the traffic of CUMS-L. Some thought has been given to amalgamating the lists (only 10 names would overlap), with preliminary discussions ensuing between Rob and Andrew Zinck.

b) Newsletter Desmond Maley

Two items of good news: Denise Prince will be our French Associate Editor; and the CAML *Newsletter* is now indexed in *The Music Index* beginning with v. 26, no. 1 (April 1998). *IIMP* was approached but has not responded. Future issues of the *Newsletter* will include reports from NLC (digitization, technical reports). Possibilities for articles are endless: the Web as a research tool; mapping high-quality sites; bibliographic citations for electronic formats; using the Web in bibliographic instruction; book reviews of Canadiana. Publishing three issues yearly gives us an edge, in terms of timeliness. Alison Hall is contributing a regular IAML column; technology is another area of interest: mounting sound files on the Web, electronic journals, consortia, copyright, evaluation of gifts. Expansion of conference papers would make ideal articles for the *Newsletter*. Future plans include a change in format (to an 11 X 17 sheet, folded and stapled), which will happen when Desmond learns the intricacies of the latest version of WordPerfect. Publishing the *Newsletter* on the CAML Web site is also under consideration. Desmond is enjoying the job, and thanked his contributors for their efforts; future contributions are always welcome.

Lisa Emberson mentioned that there are many duplicates of the CAML

Newsletter at NLC. Should anyone be missing issues, please inquire of Lisa, as she may have copies of needed issues. Two complete runs of the *Newsletter* are at NLC, the remainder will be sent to CBEC.

c) RILM

372 abstracts were submitted to RILM, New York, in the past year, representing a 127% increase over the previous year. Periodicals are now up-to-date. Canadian dissertations remain the most problematic aspect of RILM work. There is no requirement or mechanism to force graduating students to send an abstract to RILM, hence it does not happen. The CAML Board has agreed to fund access to the online version of *RILM* for the RILM Committee, through a block purchase of 500 searches.

Welcome to new RILM Committee member Claude Beaudry, music librarian at Université Laval. Carleton University student Erin Dustan volunteered her services over two terms, and her efforts have substantially reduced the backlog of periodical abstracts. Kevin Bazzana, editor of *Glenn Gould*, has taken on the responsibility for abstracting his journal; *CUMR* abstracts are now on the CUMS Web site, so a "cut & paste" operation simplifies abstracting for that title; Maria Calderisi Bryce continues to abstract English monographs received on legal deposit at NLC. Thanks also to Daniel Paradis for his continued service to translate material over the past year.

Abstracting volunteers are still required for: *Fermata*, *MusicWorks*, *Studies in Music (The University of Western Ontario)*.

For information on forms and guidelines for selection and abstracting, contact: Lisa Emberson: 613-996-1149 // FAX: 613-952-2895 // Internet: rilmform@nlc-bnc.ca // RILM home page: <http://rilm.cic.net>

d) Program

Thank-you to Marlene Wehrle, Tim Maloney, Richard Green, Debra Begg, and all the speakers and session chairs.

9. Future of the Organization

Rob van der Blik

We seem to discuss the future continuously. Our membership is not stable, and when Rob became President, he panicked at the prospect of having no membership by the end of his term. A manifesto was delivered to the membership in Aug. 1996, within the *CAML Newsletter*. It is now June 1998, and we have cut back on Board spending, and are considering cancelling our annual teleconference. Perhaps we should consider holding a conference every two years? And produce the *Newsletter* once or twice yearly? We cannot entirely cancel our travel subsidies, but we have certainly whittled down those expenses where possible.

There were 8 scenarios suggested by the manifesto: 1) maintain the status quo; 2) offer a two-tiered membership (CAML-IAML); 3) become a non-affiliated entity; 4) become IAML Canada (only); 5) become a chapter of MLA; 6) become an affiliate of CLA (as was originally the case); 7) join with IAML-US, to become IAML North America; 8) expand our membership by expanding our disciplinary base to

include audio-visual, dance and fine arts librarians. In the latter instance, there is now a Canadian branch of ARLIS, but we could still appeal to librarians who deal with A/V and multi-media materials, specifically public library librarians. There have been some informal meetings with CUMS members, who also fear a future membership decline. However, we have a broader membership, and keeping the word "university" in the name of the group could certainly alienate potential members. Peter Higham, Tom Gordon, and Maureen Volk are establishing a joint committee to examine merger possibilities between CAML and CUMS. Rob will also join this committee. At present, CUMS has 200 members.

Debra Begg wondered about the implications of a merger. Would we lose our autonomy? Are there any financial advantages to merging? Tim suggested that all possibilities should be explored, although "ecumenical spirit" was lacking at the present conference, with CUMS' insistence on having so-called "joint sessions" which run concurrently, so that one had to choose which session to attend. Lisa Emberson mentioned that the "BI session" offered by CUMS was basically how three university professors taught bibliographic instruction in the absence of a music librarian.

MOVED by Peter Higham that a joint committee by struck with CUMS, and that the President and Vice-President of CAML (or designate) attend said committee; SECONDED by Tim Maloney.

Discussion ensued. Should we merge, a name change would be necessary. How will our

membership drive be affected? A merger of CUMS and CAML should not preclude inviting a third or fourth organization to join us (Canadian Folk Music Society; Ethnomusicologists; the electro-acoustic community, etc.). Therefore, a merged association must be: 1) open to additional societies; 2) undergo a name change; and 3) IAML must continue.

All in favour? CARRIED UNANIMOUSLY.

Tim Maloney volunteered to meet with the CUMS Board on Sunday morning, as they have requested the presence of a CAML representative.

10. IAML Alison Hall

San Sebastian	1998 21-26 June
Wellington, NZ	1999 18-23 July
Edinburgh	2000 5-12 Aug.
Perigeux, France	2001 18-14 July
Berkeley, CA	2002 4-9 Aug.
Tallinn, Estonia	2003 TBA
Oslo, Norway	2004 TBA

Alison will contact the Australian delegate to learn how they manage to maintain critical mass with a far-flung membership. Maria Calderisi mentioned that she attended her first IAML meeting in Lisbon 20 years ago, and the problems of National Branches of IAML were identical to today's problems.

11. Upcoming Conferences

Rob van der Bliet

Our 1999 Conference will be held in Sherbrooke, Québec, with HSSFC. At present, we have been given dates which do not correspond with the dates that CUMS was given; that will be rectified.

The 2000 Conference will be held in conjunction with the "super conference" that meets in Toronto, Nov. 1-5, 1999. The College Music Society, AMS, S.E.M., Sonneck, plus CUMS and CAML (the latter two were afterthoughts!). There will be room for three days of CAML sessions, plus one can attend sessions of interest for any of the other associations.

12. Other Business

MOVED by Tim Maloney;
SECONDED by Vivien Taylor that all
outstanding motions be accepted.
CARRIED.

13. Adjournment

MOVED by Peter Higham.
4:30 p.m.

Lisa Rae Philpott
Recording Secretary

