

**Canadian Association of Music Libraries, Archives and Documentation Centres /
L'Association canadienne des bibliothèques, archives et centres de
documentation musicaux**

Annual General Meeting / Assemblée générale annuelle

**Room 245, Accolade East, York University
Toronto, Ontario
May 31, 2006**

Present: Richard Belford, Suzanne Brouillard, Stacy Allison-Cassin, Lisa Emberson, Monica Fazekas, Joseph Hafner, Peter Higham, Terry Horner, Desmond Maley, Cheryl Martin, Joan McGorman, Brian McMillan, Kathleen McMorrow, Suzanne Meyers Sawa, Brenda Muir, Daniel Paradis, Diane Peters, Lisa Philpott, Rob van der Blik, Lucinda Walls, Marlene Wehrle.

The meeting was called to order at 1 p.m.

1. Agenda

It was MOVED by Desmond Maley, SECONDED by Diane Peters, to approve the agenda. CARRIED.

**2. Minutes of 2005 AGM,
Fairmont Hotel, Vancouver**

It was MOVED by Richard Belford, SECONDED by Desmond Maley, that the Minutes of the 2005 Annual General Meeting be approved. CARRIED.

**3. Business arising from the 2005
AGM Minutes.**

The new constitution was not adopted in February 2005 as planned, but instead approved and accepted on June 1, 2005. It is now linked through the CAML web site. The new constitution was announced on CANMUS-L. Various parts of the Constitution that deal with

procedural matters have been moved to the Procedures Manual.

4. President's Report Lucinda Walls

Welcome and thanks to all for attending the 2006 Annual General Meeting. There are seven new members and several new student members.

Several discussions this year have focussed on the CAML web pages. The web site session on Tuesday was helpful and we will go forward with the suggestions. An open forum was needed to get input from everybody. Copyright is another big issue for CAML members, about which there was a good session this year. We will be pursuing further copyright information. We will do something on the CAML web page so there will be a resource for everyone. Copyright law is still in state of flux.

The Procedures Manual needs to be fully updated. Different members of the Board will work on different sections such as elections, Kallmann award, etc., to ensure the institutional memory is kept and recorded

The new Board structure is now in place. In the new structure there is one member at large instead of two. The new structure allows either the editor of the *CAML Review* or the Webmaster to act as Communications Officer

. The Board is also looking to possibly combine the *CAML Review* editor and Webmaster roles. This could be a way to ensure communication is in sync.

Lucinda expressed appreciation and thanks for the contributions of the three departing Board members: Diane Peters, Brenda Muir, and Marlene Wehrle. Diane Peters has spent nine years on the Board; Brenda Muir, eight years, and Marlene Wehrle, four years. Marlene would like someone to take over the position of Membership Secretary. Lucinda also thanked all the members of the Board for their work.

Lucinda reported on the advocacy role that CAML took on during the CBC lockout last summer. The Canadian Media Guild workers were locked out for seven weeks. Lucinda and Desmond drafted a letter on behalf of the Board requesting more stable, long-term funding for the CBC. Form-letter responses or e-mails were received from the Prime Minister's Office and Robert Rabinovitch, president of the CBC. No response came from Liza

Frulla, then Minister of Canadian Heritage. Lucinda stressed the importance of having our concerns documented

There was a meeting of Quebec music librarians and other interested parties in October 2005. The meeting was organized and developed by three CAML members: Joseph Hafner, Brian McMillan and Daniel Paradis with the assistance of H el ene Boucher of BNQ for the interactive sessions. There were seventy-two participants. Activities included music library tours, discussions of issues of commonality, etc. Concerns were similar to those expressed at national meetings.

The organization of the Cataloguing Committee was changed this past year. There were many demands on the Cataloguing Committee including discussions on Resource Description and Access (RDA). Lucinda thanked Daniel Paradis and the members of the committee (Cheryl Martin, Alastair Boyd, Joseph Hafner, Stacy Allison-Cassin, and Brenda Muir) for their work.

The Helmut Kallmann Award committee was reconstituted this year. Richard Belford took on role of organizing the committee and met with Peter Higham, Terry Horner and Cheryl Martin. Kathleen McMorow was awarded the Helmut Kallmann Award this year. Lucinda congratulated and thanked Kathleen.

Lucinda thanked various people for their contributions: Lisa Emberson for her work with RILM;

Chris Dennis as standing officer for nominations and elections; Brian McMillan for his work on copyright and representation on the CLA Copyright Committee; Daniel Paradis and Denise Prince for work on translations; Rob van der Blik for work in the role of webmaster; Stacy Allison-Cassin and Rob van der Blik for local arrangements for this year's meeting.

Some highlights for the coming year include: content enhancements for the web site; copyright information; and content related to gifts added to the website to give guidance to donors;

International travel to the annual IAML meeting is prohibitive for most members. Maria Calderisi read Lucinda's National Branch Report at last year's meeting. Lucinda will ask Maria to deliver the report again this year

5. Treasurer's Report Brian McMillan

There were several handouts containing information related to the budget and funding.

The year 2005-06 was very successful. The Quebec meeting was very good, thanks to Joseph Hafner and Daniel Paradis. Joseph secured sponsorships from a number of sources to help generate revenue. There was a larger than anticipated turnout, so the registration covered the costs of the meeting. A second meeting is scheduled for Oct. 20 in Sherbrooke, Quebec. The strength of the Canadian dollar also helped as

IAML fees were lower. However, the lower dollar did result in decreased revenue from American institutions and independent subscriptions that came in USD (\$315). We should be in the black at the end of the year.

Expenses up to May 2006: There was one late subscription from 2004 from Mexico. For the 2006 Conference, CUMS treasurer Brian Power stated that CUMS will cover half of the plenary session speaker costs. CAML also covered the costs of non-CAML speakers. The final cost for Congress 2006 is \$800. Rob van der Blik raised the point that the Congress may come looking at a later point for fees related to unregistered non-CAML speakers. The CAML Board may cover the additional costs. Other expenses of year include bank charges. Brian will be working on ways to reduce the costs related to the bank. Presently there is a \$25 charge for wire transfers related to IAML and a \$5 charge for each American cheque.

The membership revenue for 2007 could mean another year in the black. There could also be more funds from a second Quebec meeting.

Brian clarified information related to the Quebec meeting. Very little of the revenue from the meeting came to CAML (\$50); the rest will be used by Quebec members for setting up the next meeting. Daniel Paradis expressed concern about the Quebec funding being kept in the CAML account. Brian clarified that the funds in that account cannot be

withdrawn, but CAML will keep track and when Quebec has an account the funds will be transferred

Brian reported on the proposed budget for 2007. He estimated the membership numbers to be lower, but he actually expects the numbers to maintain the same level—he rounded down to be fiscally conservative. Brian reminded the group that not all CAML members join at the \$45 rate and we must take into account that some join at a reduced rate (students, retirees, etc.) There are only thirty-nine individual members paying the full CAML membership rate and this number is lower than the past. Brian reported that a motion was raised at the Board meeting on Sunday to raise the fee by five dollars, as IAML is also raising fees and this will result in an extra \$1.20 per person at the \$45 rate. IAML is raising institutional levels as well by two Euros. This will let the institutions carry some of the cost. Brian also kept the bank charges at the present level in the budget, but they may be less in the future. Brian is examining moving to a different bank but this may not result in any cost savings. IAML dues have been calculated according to new prices. The proposed expenses for our 2007 meeting are based on prices from Lethbridge. Brian is budgeting for a small surplus in 2007. CUMS has not yet decided on a meeting place and the meeting location may affect costs.

Daniel asked about the Quebec meeting revenue being incorporated into CAML income as this could be misleading. Brian pointed out that

the Quebec money is counted as a separate line number or amount but is counted as part of the surplus. He will make it clear that this amount will be documented separately. Funds must be kept in the CAML account as the Quebec group lacks legal status. The note states the amount and it will be kept in trust.

Brian reported the business expense funds will be transferred to the savings account as the funds benefit from the higher interest rate accumulations.

Lisa Emberson commented that the line on OCLC and RILM expenses can be taken out for 2007.

It was **MOVED** by Brian McMillan, **SECONDED** by Richard Belford, to accept the draft budget. **CARRIED.**

Lucinda added another item. She thanked for Desmond for his work as the editor of *CAML Review*.

6. Membership Secretary Report Marlene Wehrle

Membership numbers are about the same number as last year: 103 in 2006, up from 98 in 2005. The number of subscribers (six) is down from eight. There are seven new members: Andrew Hankinson, MLIS student, McGill University, Melanie Martens, student, Victoria BC, Erica Mayhew, Library Technician, Vaughan Public Libraries, Barbara Menich, MLIS student, University of Western Ontario, Laurel Tarulli, Legal Researcher, Edmonton, Jillian Tomm, Librarian, Université du

Québec à Montréal, Nicholas Tustin, National Librarian, Canadian Music Centre.

Regarding *Fontes*, issues for 2004-05 are forthcoming to and new 2006 CAML/IAML members will also receive those issues. IAML is increasing fees for institutional members but not individuals. Marlene would like to step down as Membership Secretary and highly recommends the job to anyone who may be interested.

It was moved by Marlene Wehrle, SECONDED by Terry Horner, to accept the Membership Report. CARRIED.

7. CAML Review Report Desmond Maley

Desmond expressed thanks to all writers, reviewers, and reporters. It was suggested at the web site brainstorm that it would be a good idea to digitize the back run of the *CAML Review* and post the issues as PDF files on the web site. Having the complete run of the *Review* would complement the index already available on the web. Rob gave a presentation at the Board meeting about moving the *Review* to OJS (Open Journal Software), so as to publish it as an electronic journal. This will mean that the content of the *CAML Review* will be picked up by web harvesters. Presently the *Review* is not being picked up by Google Scholar. OJS offers lots of options and we can consider peer review options. Desmond suggested that we investigate and implement OJS. He asked for a volunteer to do the

scanning of back issues and Rob volunteered to take on both working with OJS and the digitization of the back issues. *CAML Review* is already open to the public on the web site. (Desmond had originally advocated making it open access, about which there was general agreement.) He would like to have summaries of CUMS sessions that CAML members attended. He thanked Lisa Philpott for taking notes of the CAML conference sessions. Daniel asked if full content is available for the issues posted on the web site. Desmond replied that there is fairly complete content for all issues back to 1997. The reviews are almost one hundred percent but a number of articles are missing.

8. Nominations and Elections Report Lucinda Walls (on behalf of Chris Dennis)

A call went out on CANMUS-L on March 31 for nominations for president-elect and secretary for two-year terms. Nominations closed with one nomination for president elect and none for secretary. Peter Higham was nominated for president-elect. A second call went out in May for the position of secretary with a deadline of May 15, which resulted in one nomination for Stacy Allison-Cassin. Both accepted the positions and were acclaimed on May 18. Bios were received. The two new Board members were announced at the AGM and a message will go out on CANMUS-L. The bios were read. The new Board is to convene to prepare for the next meeting. Lucinda expressed thanks to the outgoing Board members. She asked

that people consider helping with the organization, and thanked Marlene for her support and assistance to the Board.

9. CAML Cataloguing Committee Report Daniel Paradis

Daniel noted that a reduction of membership in the Cataloguing Committee was discussed and agreed upon in Vancouver at the 2006 meeting.

He thanked the members of the Committee for their comments on RDA. The comments went to the JSC. Members contributed comments on rule propositions concerning musical format information and the musical presentation statement area. The CAML Cataloguing Committee proposed that the music presentation area be deleted as it repeats information found elsewhere. This suggestion was not accepted in RDA, instead there will be a new area for musical format and the information will still be transcribed in the title area. The JSC proposed the simplification of the Chapter 21 music rules. The CAML Cataloguing position was that the more detailed rules are useful and MLA took the same position. RDA Part 3 is not yet published. The Cataloguing Committee will likely get to review it in the summer. Daniel briefly commented on the report by the JSC GMD/SMD Working Group on extent statements and the whole of Part 1 of RDA. Daniel suggested that it might be good for the CAML Cataloguing Committee to have a page on the web site to post

information pertinent to the Committee. He attended the March Tenth Canadian Cataloguing Committee meeting in Ottawa to give the Report of GMD Working group. He defended the music community's position and most of the comments were included in the CCC response to RDA. Outcomes of JSC have just been posted on the JSC web site (www.collections.canada.ca/JSC).

10. RILM Report Lisa Emberson

Lisa thanked the volunteer writers who sent in abstracts. Claude Beaudry has retired. He was in charge of French-language periodicals and he will be missed. Lisa is looking for volunteers for Claude's former area.

Lisa would like a page for RILM on the CAML web site with info on the submission process.

RILM in New York has been awarded a grant to index a festschrift for pre-1957 periodicals and they are looking for Canadian examples.

Lisa is retiring in three years and is looking for someone to start to train now, so that person can eventually take over in a couple of years. Lucinda said we may need to put something out on CANMUS-L. There was some debate as to whether contributing to RILM could be considered scholarly work

11. Conference 2007

Various options for the location of the 2007 annual meeting were discussed. The options of meeting

were: meeting jointly with CUMS, the Congress in Saskatoon, or going on our own. CUMS will not be meeting with Congress as there is no local CUMS person to take care of local arrangements and they may be meeting in Montreal. There was discussion regarding the locations of recent CAML meetings: Vancouver in 2005 with MLA; Lethbridge in 2004 with CUMS. A number of members made positive comments about the advantages of meeting in the East this year, and in particular Quebec.

Lucinda asked the group whether we are benefiting from meeting jointly with CUMS as there were some concerns about meeting with CUMS as there was not as much cross-pollination and no joint sessions this year. Rob thinks we should review our relationship. A discussion followed of the various pros and cons of past meetings with CUMS. The general feeling was that while there have been some problems the benefits may outweigh any difficulties. It was suggested that CAML should make joint meeting expectations clear in the future. Brian reported that at the CUMS Board meeting Jim Deaville expressed a desire to the relationship between CAML and CUMS. There were various suggestions on how joint meetings might be improved in the future. Daniel commented that perhaps some of the past problems were based on the assumption that CUMS is the leader in organizing. Brian suggested we take CUMS up on increased collaboration. Monica Fazekas commented that joint meetings did work well in the past,

such as Dalhousie or Sherbrooke; perhaps we should find out why. Rob suggested we make sure certain things are in place and to get it in writing. Suzanne Meyers Sawa asked whether there was any formal agreement between the associations.

Further discussion took place regarding meeting with either CUMS or the Congress. There are two CUMS members in Montreal that could assist and Lucinda believes Montreal would be good for the next meeting. It is the University of Saskatchewan's centennial and the Music Department will be involved in a number of related special events. Peter wondered if it would be important for CAML to be at the Congress for the anniversary. Richard asked if anyone knew the minimum size of an organization to be able to meet with Congress. Daniel suggested Montreal has strengths in organization. Lucinda put the options to a vote.

Vote on the location of the 2007 Annual Meeting: Saskatoon: 2, Montreal: 15.

Montreal CARRIED and therefore the CAML Annual Meeting 2007 will be at the Université de Montreal.

The Annual Meeting for 2008 was discussed; it is hard to predict where it will be. Lucinda will speak to Jim Deaville about a better working relationship regarding local arrangements and program committee.

The possibilities of IAML meeting in Canada in 2013 were discussed. IAML is meeting in Sydney next year. Daniel, Joseph, and Terry Horner are going. The next meeting cities are Naples 2008, Amsterdam 2009, Moscow 2010, Dublin 2011, and Denmark 2012. There will be some discussion with Alison Hall about how to proceed. There was general agreement that it would be good to have an IAML meeting in Canada. Suzanne Meyers Sawa commented there are many people in the Toronto area to help and IAML has not been to Toronto. Submissions can be made for a country or a city and Denmark was cited as an example as no decision has yet been made in regard to location. Daniel suggested that New York may be a possible location for 2013. Lucinda will check on that date for New York City and IAML will give some guidance on the submission process. Desmond asked whether we could not say which cities we are leaning towards. Terry was approached in Vancouver regarding an IAML meeting in Canada. Joan commented that if CAML is to host IAML, then CAML members should participate more in IAML. Maria and Alison have been representing CAML for quite a while and some SSHRC grants may be available to offset costs. Daniel commented that IAML needs to hold more meetings in North America.

12. Other Business

Suzanne Meyers Sawa is the new chair of the New York-Ontario Regional Chapter of MLA and the local chapter will be meeting in Toronto in October. Program ideas are welcome. Brian attended the town hall meeting of CUMS and the President-Elect from the Society of American Music was in attendance to talk about how the American association became so active. The Society for American Music is meeting jointly with MLA next February in Pittsburgh. We could increase collaboration with our CUMS colleagues by looking at joint paper possibilities at the joint meeting between the SAM and CUMS. There may also be a joint meeting of SAM and CUMS at some future point, and CAML could possibly participate.

Brian commented on how there was strong interest in the web site committee.

It was MOVED by Richard Belford that the meeting be adjourned. CARRIED.

The meeting adjourned at 4 p.m.

Stacy Allison-Cassin
Recording Secretary